

Service Code	SERVICE TYPE	Service Title In TrackOne	Common Measures Performance Calculations	Ser. Prevents Exit?	WIA / TAA	
					Part. Count	Perf. Calc.
CATEGORY in TrackOne: CORE						

Work Keys Referral

315	WorkKeys Referral	Yes	Yes	Yes	No
	Description: This service is used for the staff-assisted activity of scheduling and/or making a WorkKeys assessment for a customer. Funded by: WIA Location ID: Available at all centers Old Code: CK WIASRD: 331				

Workforce Information Services

344	Workshop - Labor Market Information	Yes	Yes	Yes	No
	Description: Example of a specific LMI workshop. Funded by: WIA Location ID: Available at all centers Old Code: C8 WIASRD: 333				
344	Staff-Assisted - Labor Market Information	Yes	Yes	Yes	No
	Description: This service is used for limited staff-assisted LMI activities. Staff offer assistance in accessing and using labor market information. Staff assistance is limited to how to use the information and does NOT get into specific assessment of the individual's situation or specific suggestions or next steps for the individual. Funded by: WIA Location ID: Available at all centers Old Code: C8 WIASRD: 333				

Other Core Service

316	Workshop - Skill Identification, Career Interest or Assessment	Yes	Yes	Yes	No
	Description: This service is used for any generic workshop related to career interest or assessment topics. This is a single day workshop which is for informational purposes only. Does not involve one-on-one interpretation or ISS development. Funded by: WIA Location ID: Available at all centers Old Code: C2 WIASRD: 332				
316	Staff-Assisted - Assessment - Generic	Yes	Yes	Yes	No
	Description: This service is to be used for limited staff-assisted activities. Funded by: WIA Location ID: Available at all centers Old Code: C2 WIASRD: 332				

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Supportive Services Referral

347	Resource Directory Referral	Yes	Yes	Yes	No
	Description: Community resource information -- Staff assist client in obtaining community information via the internet, resource guide, disc or printed material. Staff assist with locating information or the equipment to obtain the information.				
	Funded by: WIA Location ID: Available at all centers Old Code: CV WIASRD: 332				

Job Search

313	Workshop - Job Search	Yes	Yes	Yes	No
	Description: Informational workshop which covers one or more of the following topics: applications, correspondence - cover letters/thank you notes, telephone contacts, dress for success, retention skills, barriers to employment - transportation, child care, housing etc, how to get a promotion, getting a raise, accessing employer benefits, etc.				
Funded by: WIA Location ID: Region 1 Old Code: CS WIASRD 332					
313	Staff-assisted - Job Search	Yes	Yes	Yes	No
	Description: Staff provides information to client on what employers to contact, when to contact them and best means of contact. Internet, newspapers. Employer referrals and other methods of identifying job opening are used.				
Funded by: WIA Location ID: Available at all centers Old Code: CS WIASRD: 332					

Referral to Employment

314	Staff-assisted - Referral to Employment	Yes	Yes	Yes	No
	Description: A referral to employment is the act of bringing to the attention of an employer an individual or group of individuals who are available for a job. An activity record (enter/exit) is required for each day this service is provided and the enter/exit date must match the day the service was provided to the participant.				
Funded by: WIA Location ID: Available at all centers Old Code: CE WIASRD: 332					